

Raise awareness and conduct regular drills to combat complacency when the evacuation alarm is activated



To combat complacency when the evacuation alarm is activated:

1. Ensure there is a functioning alarm system. If there is only one signal it should always be the evacuation alarm.
2. Ensure there is an up-to-date emergency action plan that clearly stipulates roles and responsibilities and actions to take when the alarm is activated.
3. Ensure that there are clearly marked, unobstructed and well lit primary and secondary designated escape routes leading from all areas of the premises to areas of safety where occupants can be accounted for.
4. Provide at each workstation a clear evacuation map indicating primary and secondary escape routes and the designated external assembly point.
5. Ensure that there are clear signs indicating escape routes, exits and external assembly points.
6. Ensure that there is a system to account for all occupants at the designated external assembly point.
7. Implement training and education for all occupants including initial induction, regular briefings and regular refresher training
8. Conduct at least two evacuation drills per year, for all occupants, including at least one full evacuation per year from the workstation to the external assembly point.



For further information contact the IOSH Fire Risk Management Group at frmg@ioshnetworks.co.uk