

**Outline Syllabus:**

**Fire in the workplace: An introduction for employers and senior managers**

**Tailored Health and Safety Training – Syllabus**

**The Institution of Occupational Safety and Health (IOSH)**

**Tailored Health and Safety Training – Syllabus**

# **Fire safety in the workplace:**

# **An introduction for employers and senior managers**

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## **Introduction**

A sustainable workplace fire safety culture is fuelled by a shared set of positive attitudes, knowledge, perceptions and beliefs about fire prevention and fire protection. An important step to achieve a movement towards this culture is the important buy-in by owners and senior managers. Without their support efforts in this direction would be most challenging. This three-hour course is designed to take an initial step towards raising the awareness and knowledge of owners and senior managers about fire safety and introduces the concept of a fire safety culture and the role of the Workplace Fire Safety Facilitator.

## **Goal**

The goal of the course, is to provide an introduction to fire safety for employers and senior managers as well as to raise the participants' awareness, knowledge, and understanding about fire safety with a view to support the development of a workplace fire safety programme and a fire safety culture.

## **Learning objectives**

On successful completion of the course, participants will have the required knowledge, skills and information to:

1. Explain how fire safety fits into a company's occupational safety and health structure
2. Describe at least three actions to prevent fire
3. Verbally define the role of the Workplace Fire Safety Facilitator
4. Verbally justify a policy to have at least two unobstructed, lighted and unlocked pathways from every workstation to an external emergency assembly area.

## **Participant prerequisites**

None

## **Who should attend?**

The course, Fire Safety in the Workplace: An Introduction for Employers and Senior Managers is for owners, managers and others with responsibility for strategically developing and implementing a fire safety program and a sustainable fire safety culture..

## **Duration**

The programme consists of one three-hour session.

## **Programme**

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- Opening remarks
- Welcome
- Discussion: Is your enterprise prepared for fire?
- Policy
- About smoke and fire
- The emergency action notice
- Emergency evacuation maps
- Fire prevention
- Life safety
- Risk assessment
- Safety vs security
- Who is the Workplace Fire Safety Facilitator and how do they work
- Emergency action planning
- Policy statement revision
- Knowledge test
- Conclusion

## **Certification**

A certificate for the course, Fire Safety in the Workplace: An Introduction for Employers and Senior Managers will be awarded to all those who attend the course and successfully complete the written assessment.

Understanding of the course material is evaluated by means of a 15-minute written assessment with eight multiple-choice questions.

## **Approval criteria for course providers**

A suitably qualified person should deliver or supervise the course, approved by IOSH and will normally be:

An individual trained as a Trainer of the IOSH accredited Workplace Fire Safety Facilitator Course and having the successfully completed the NEBOSH Workplace Fire Safety and Risk Management Certificate or equivalent.

It is the responsibility of the course provider to ensure that suitable tutors are used.